

NetBank Business

Getting started – installation
and download guide



MAKE THINGS HAPPEN

NEDBANK

1

Getting started

Download and install the token software (you need administrator rights).

For new profiles please note:

The profile is not active – refer to the release letter in the security bag. If you are not an administrator your password must first be authorised by an administrator.

- Access the **NetBank Business** landing page at www.netbankbusiness.co.za.
- When you have accessed www.netbankbusiness.co.za, go to the 'Tools' tab.
- Download the 'Classic client' for 32-bit software or the 'Classic client' for 64-bit software. Most systems are 32 bit, but please confirm this.
- Install the downloaded Classic client software (either 32 bit or 64 bit) by running the install file.
- Insert the token into a USB port.
- Restart your computer with the token in the USB port.

!

Minimum system requirements

- Win 2000, XP, Windows 7 or VISTA (VISTA 64 users are now able to install Smart Card drivers and download security certificates)
- Internet Explorer 7
- Internet connection
- Available USB port

2

Startup token

- When the computer has restarted with the token in the USB port, you will be presented with a 'Change PIN' window.
- Enter the default PIN '123456' in the 'Current PIN' field.
- Enter a new PIN that also consists of six digits.
- Confirm the PIN by entering it in the 'Confirm new PIN' field.
- Click on the 'Change PIN' button.
- Then click on the 'OK' button.

3

Add URLs to trusted sites

- In Internet Explorer click on 'Tools', then 'Internet options'.
- Click on the 'Security' tab.
- Click on the 'Trusted sites' icon.
- Click on the 'Sites' button.
- Untick the checkbox 'Require server verification (https:) for all sites in this zone'.
- Add www.netbankbusiness.co.za, <https://www.nedbank.co.za>, <https://businessbanking.nedsecure.co.za> and *.nedsecure.co.za to the trusted sites.
- Reselect the checkbox 'Require server verification (https:) for all sites in this zone'.
- Click on the 'Close' button after adding the files.
- Click on the 'OK' button.

4

Download the certificate onto the token

- Access the NetBank Business landing page at www.netbankbusiness.co.za.
- Click on the 'Certificate download' button.
- Enter your profile number.
- Enter your user-ID.
- Enter your password from the letter received from Nedbank.
- Click on the 'Proceed' button.
- Change the password when you are prompted to do so, by entering the default password into the 'Current password' field.
- Enter your new password and confirm by entering your new password again.
- Click on the 'Change password' button (remember what the new password is).
- Enter your new six-digit PIN for the token when prompted to do so.
- Click on the 'OK' button.
- The certificate will be downloaded to the token.
- Safely remove the token (see point 7).

5

Log on to NetBank Business

- Insert the token.
- Log on to NetBank Business by clicking on the 'Log on' button at www.netbankbusiness.co.za.
- Enter your new six-digit PIN for the token and click on the 'OK' button.
- Select the 'NetBank Business certificate'.
- Enter your new password for NetBank Business in the 'Password' field.
- Select the 'Log on' button.

6

To use a different machine with the current token

- Download and install the token software on the second computer (see point 1).
- Add the URLs to the trusted sites (see point 3).
- Go to www.netbankbusiness.co.za.
- Click on the 'Intermediate certificate download' button.
- Click on the 'Yes' button (you may need to do this more than once).
- Log on to NetBank Business with your token as usual.

7

Safely remove the token

- Click on the 'Safely remove hardware' icon in the bottom right system icon tray.
- Choose the 'Safely remove USB mass storage device' option.

Disclaimer
This communication has been prepared solely for information purposes. It is strongly recommended that appropriate professional advice be sought before acting on any information contained herein. While every care has been taken in preparing this communication, no representation, guarantee, warranty or undertaking, expressed or implied, is given as to the accuracy or completeness of the information or representations. All information contained herein is subject to change after publication, at any time, without notice. The past performance of any investment product is not an indication of future performance.

Nedbank Limited Reg No 1951/000009/06, VAT Reg No 4320116074, 135 Rivonia Road, Sandown, Sandton, 2196, South Africa. We subscribe to the Code of Banking Practice of The Banking Association South Africa and, for unresolved disputes, support resolution through the Ombudsman for Banking Services. We are an authorised financial services provider. We are a registered credit provider in terms of the National Credit Act (NCR Reg No NCRCP16).

A Member of the  OLD MUTUAL Group

Published May 2012