



OUTGOING PAYMENTS



Common BOP categories (Reason for Payments) for Outgoing Payments within the R1 million Single Discretionary Allowance:

Code	Sub group	Description	Specific rules and documents
101	1	Import advance payment	Invoice, Valid Client Customs clearance number or Temp CCN (70707070) up to 3 times a year for an amount of R50 000 or less and declare that these goods are for home consumption and have a Valid ID number
101	11	Advance Payment for Goods imported via the SA Post Office	Invoice with specific service requesting advance payment
103	1	Import Payments were goods have arrived	Invoice, Valid Client Customs clearance number or Temp CCN (70707070) up to 3 times a year for an amount of R50 000 or less and declare that these goods are for home consumption and have a Valid ID number
103	11	Goods imported via the SA Post Office	Invoice requesting payment for specific goods
108		Import payments where goods were declared as part of passenger baggage and no MRN is available	Invoice requesting payment for specific goods
220		Research and development, Analytical services, Management services, Technical services and other services	
231		Computer-related services including maintenance, repair and consultancy	

236		Commercial purchases of non-customised software downloaded or electronically acquired with single payment	
240	1	Fees for processing done on materials excl. gold, platinum, crude oil, refined petroleum products, diamonds, steel, coal and iron ore	
241		Repairs and maintenance on machinery and equipment	
242		Architectural, engineering, building and other analytical & technical services	
256		Travel Allowance	Ticket confirming travel, Passport
261		Travel services incl. Accommodation, tours, safaris, Hunting safari including trophies, car rental, Entrance fee to trade fair/exhibition, sporting events other travel services	
265		Paying for telecommunication services	
266		Payment for information services including data, news related and news agency fees	
270	1	passenger services - road	
270	2	passenger services - rail	
270	3	passenger services - sea	
270	4	passenger services – air	
271	1	freight services - road	
271	2	freight services - rail	
271	3	freight services - sea	
271	4	freight services – air	
272	1	other transport services – road	
272	2	other transport services – rail	
272	3	other transport services – sea	
272	4	other transport services – air	
273	1	postal and courier services – road	
273	2	postal and courier services – rail	
273	3	postal and courier services – sea	
273	4	postal and courier services – air	
276		Financial service fees charged for advice provided	
280		Paying for construction services	
285		Study & Tuition Fees	Proof of Study/Enrolment for the period involved and prospectus with academic fees
287		Payment for legal services	
288		Payment for management consulting services & secretarial services	
290		Payment for public services Copies of birth/marriage /death certificate, passport renewal, traffic fines, police clearance certificate and other public relations services	

291		Payment for advertising and market research services, trade fairs, exhibitions, research and surveys, sponsorships	
292		Payment for managerial services	
293		Payment for medical, dental & veterinary services	
294		Payment for educational services incl. conferences, seminars, Congresses etc.	
295		Operational leasing & Hiring -Leasing of Aircraft, Computer, ships, Container, machinery, equipment -Hire/rental costs for aircraft, vehicles, ships (excluding crew), equipment, Machinery, crew for ships and aircraft Rental	
296		Paying for cultural and recreational services	
297		Payment for other business services not included elsewhere incl. Boarding quarantine, Funeral, Overseas cable, Qualification verification, Safe custody, Skills assessment, Stabling fees (horses), Storage, Tender fees, Training costs - other excluding tuition fees, Validation of certificate, Warehousing and distribution costs, Other	
308		Rental	Rental/Lease agreements
401	0	Gifts	
402		Annual contributions, memberships and subscriptions	
410		Alimony / Maintenance	Court Order or Letter from court with amount to pay only on request
511	01	Investment by a resident individual not related to the investment allowance – Shares	
511	02	Investment by a resident individual not related to the investment allowance – Bonds	
511	03	Investment by a resident individual not related to the investment allowance - Money market instruments	
511	04	Investment by a resident individual not related to the investment allowance – Deposits with a foreign bank	
511	05	Investment by a resident individual not related to the investment allowance – Mutual funds / collective investment schemes	
511	06	Investment by a resident individual not related to the investment allowance – Property	
511	07	Investment by a resident individual not related to the investment allowance – Other	